

St. Lucie Disaster Recovery Coalition: Volunteer Executive Board Member Application

DATE OF APPLICATION:

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CONTACT INFORMATION

Name:

Mailing Address:

Phone:

Email:

PROFESSIONAL & COMMUNITY INVOLVEMENT

Current Employer / Organization:

Position / Title:

Relevant Professional Experience Within the Past 5 Years:

Community Affiliations (boards, committees, volunteer roles, etc.):

Do you have experience with disaster recovery, emergency management, or community resilience? ☐ Yes ☐ No

If yes, please describe:

INTEREST AND COMMITMENT

Why are you interested in serving on the board of this Long-Term Recovery Group?

What skills, expertise, or perspectives would you bring to the board?

Are you able to commit to regular responsibilities? ☐ Yes ☐ No

Are you able to commit to attending regular, annual, special, and emergency LTRG meetings? ☐ Yes ☐ No

Are you able to actively participate in the group's events, initiatives, and committees? ☐ Yes ☐ No

EXECUTIVE BOARD MEMBER SELECTION

Please select the Executive Board Member position(s) that you would like to be considered for:

- ☐ **Chairperson:** Responsible for scheduling and facilitating committee meetings, ensuring tasks align with coalition goals, prepare and present reports to the Executive Committee and General Membership
- ☐ **Vice Chairperson:** Shall preside in the absence of the Chairperson, or at other times as deemed necessary by the Chairperson, and perform other functions as deemed necessary by the Executive Committee.
- ☐ **Secretary:** Ensure minutes of all meetings are recorded and preserved, communicate on behalf of the Executive Committee, and perform other duties deemed necessary by the Committee.
- ☐ **Fiscal Agent:** Shall have custody of and be responsible for all Committee funds; keep full and accurate accounts of receipts, disbursements, assets and liabilities of the Executive Committee; and present timely and accurate reports of such transactions to the Members, as required or requested. The Fiscal Agent shall deposit or cause to be deposited all monies in the name of the Committee in such depositories as shall be designated by the Members.

Each officer shall be elected during the annual meeting by a majority vote of the Members present. The term of office shall be one (1) year, and each officer must be selected from a different member organization. Each officer will have an equal vote in decision making.

Officers shall receive no compensation for service in the elected position.

APPLICANT RESUME

Please turn in your complete application, alongside a copy of your most recent resume via email to the following address:

APPLICANT SIGNATURE

By signing below, I affirm that the information provided is accurate and that I am willing to serve as a board member if selected. I understand the responsibilities associated with this role and commit to upholding the mission of the St. Lucie County Long-Term Recovery Group.

Name:

Signature:

Date:

FOR SELECTION COMMITTEE USE ONLY

Date Received:

Reviewed By:

Decision: ☐ Approved ☐ Not Approved